

IFTA AUDIT COMMITTEE Minutes
January 9, 2018

Jurisdiction Representatives:

Helen Varcoe, Chair, MT
Dave Nicholson, Ex-Officio, OK
Bob Gattinella, RI
Joel Foreman, NE
Kristie Zanis, NH
Betsy McCabe, NV

Beth Duda Vice Chair, AZ
Kelly Heaton, AR
Jimmy Tompkins, AL
Lynden Landholm, KS
Marsha Douglas Roy, QC
Bille Pierson, ID

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO

IFTA Inc., Advisors:

Debbie Meise
Tammy Trinker

Roll Call:

Lynden Landholm and Steve Nutter were absent.

Approval of the December Meeting Minutes: Bob motioned to approve the minutes without adjustments. Jimmy seconded. All attendees in favor, the motion carried.

Updates:

IFTA/IRP Workshop – Helen said that there is a presenter call today so have questions ready and they have been working diligently to get everything together for the workshop. Wifi will be provided this year at the conference. Marsha will be the scribe for her region (Sandy Johnson & Marc Walker will be the Mediators) while Kristie will be the scribe for their region (Bob Gattinella will be one of the mediators) at the conference during the regional breakouts on Wednesday, February 14th from 1:30-3:00.

Helen asked if everyone had received the email from Tammy at IFTA Inc. regarding the confirmation numbers for the hotel and the group answered yes and some are still waiting for travel arrangements to be approved. It was mentioned having the arrival times listed for the committee members and a chain email will be sent out so that the members can fill in their estimated time of arrival since the meet and greet starts at 1:00. Joel will start the chain email.

Joint Training Sessions – Jimmy updated the group. The IFTA 101 webinar will be before the workshop and IRP will be taking the lead on this. An email will be sent out containing the link for the webinar and Debbie said to let her know and she will assist with it.

Best Practices Guide - All final edits are completed and have been sent to IFTA Inc. Helen asked Steve and Joy to present it to the board for approval the week of Jan 22,2018. March 1st is looking to be the effective date.

Adequate/Inadequate Chart – Dave gave an update and said if there needs to be any changes, they can be made at that time since Dave wants to have a few

IFTA AUDIT COMMITTEE Minutes
January 9, 2018

more discussions before the chart is finalized. Kelly said that he is under a Peer review and there is a question on the questionnaire as to how many audits were a jeopardy assessment. He said that jurisdictions may need to keep track of this, otherwise if not tracked and the reviews are every 5 years, each audit would have to be pulled to get an accurate count. Debbie stated that a ballot would be required to include inadequate assessments on the annual report and any committee can sponsor a ballot for this and could do a short track ballot for this year which would be to update the annual report requirement. Dave suggested putting this on our agenda for next month, to discuss in depth.

Record Reviews – Beth/Kelly/Dave are ready to get feedback from the community. Helen said that the subcommittee needs to decide which way they will solicit feedback. Dave suggested a survey be sent out through IFTA Inc. as well as using the workshop session.

Upcoming AC Vacancies – Debbie sent out an email to solicit volunteer applications since Bob and Jimmy's positions will be vacant and they did get a few applications back. The process is moving forward.

New Business: None

Bob motioned to adjourn the meeting. It was seconded by Jimmy. Motion carried and the meeting was adjourned.